



KELLERWILLIAMS®

CaIDRE #01434204

Each Office is Independently Owned & Operated

Re: Request for your W9

To Whom it May Concern:

Our Associate has requested a copy of your W9. It is my understanding that you have elected not to provide this document. Please be advised we are *required* by the Internal Revenue Service (IRS) to obtain and keep a copy of your brokerage's W9 as part of our end of the year filing requirements. As such, our Broker requires this as part of the listing transaction file.

If we are requesting this document as part of paying you on a Referral Fee Agreement as the "referring broker," please know we are not authorized to release the payment due your brokerage until we receive this document.

Therefore, please forward the requested document immediately to our associate and/or their transaction coordinator. Should you require any further explanation or have any questions you are welcome to contact me at 925-634-0033 or via email at KLRW429@kw.com.

Thank you for your time.

Sincerely,

Brian Anderson
Chief Financial Officer
OHD, Inc.
Market Center Administrator
Keller Williams by Heirloom Ventures, a family of businesses